



04/09/2025

Dear Parents/Guardians,

We would like to make you aware of an important update from the National Council for Special Education (NCSE).

If you believe your child may need a place in a **special class or special school** in **September 2026**, you must notify the NCSE by **October 1st, 2025**.

This applies to children who may need placements in:

- Special classes for **Autism, Speech and Language, or Moderate General Learning Disability (GLD)**
- Special schools for children with **Mild, Moderate, or Severe/Profound GLD, Physical Disability, Autism, Visual or Hearing Impairment, Emotional and Behavioural Disorders, or Reading Schools**

All children seeking these placements must be known to the NCSE through the new **Parents Notify** process.

To do this:

- Visit the NCSE website: www.ncse.ie
- Watch a short video explaining the process
- Use the online portal to make your notification

If you need help:

- Email parentsnotify@ncse.ie
- Or contact your local **SENO**

A poster with more information is attached and will also be displayed in the school.

Thank you for your attention to this important matter.

Warm regards,
Siobhán Ryan
Principal
St Brigid's INS